



Jewel Cave National Monument

2012 Seasonal Position Opportunities

Positions: Park Ranger / Interpretation GS-0025-05
Park Guide / Interpretation GS-0090-04
Visitor Use Assistant / Interpretation GS-0303-03
Biological Science Technician / Resource Mgt. GS-0404-04
Laborer / Maintenance WG-3502-03

Salary: GS-5 / \$15.00 per hour (Approximate)
GS-4 / \$13.41 per hour (Approximate)
GS-3 / \$11.95 per hour (Approximate)
WG-3 / \$12.32 per hour (Approximate)

Time Period: May – October (Starting and ending dates are negotiable)

Housing: Government housing is available on a first-come, first served basis.

Duties Vary by Position:

- Provide guided interpretive tours through Jewel Cave
- Provide an assortment of front-line presentations and activities for park visitors
 - Junior Ranger Program for kids ages 5-12 ...
 - Interpretive patio talks ...
 - Guided nature hikes ...
 - Roving interpretation ...
- Provide programs for special interest groups, clubs, or school groups
- Compose and design interpretive panels and/or educational brochures
- Serve as a primary visitor contact, providing site information and regional orientation
- Perform cave ticket sales and related customer service
- Assist with resource protection and preservation
 - Noxious weed removal ...
 - Cave debris removal ...
 - Cave monitoring and research ...
- Assist with construction projects to enhance existing visitor services
- Conduct grounds maintenance tasks
- Provide custodial services for interior and exterior park facilities

Application Options for Students

As a student, you have the opportunity to enhance your personal and professional skills through a seasonal position with the National Park Service. Simply select the application process listed below that complements your situation. If you have any questions or concerns, feel free to contact one of the hiring authorities listed below.

STEP Program (Student Temporary Employment Program)

This hiring program is geared toward students enrolled in a university or college and registered for at least ½ time credit for the semester following employment. The application process simply requires the submission of a detailed cover letter and personal resume, which includes an official transcript and verification from the school in relation to academic good standing and course load. The required materials (single or duplicate) should be mailed in hard copy form to the appropriate contact listed below, in order to be considered for the desired position(s).

NOTE: There are two consecutive deadlines associated with this application method: February 3 and 17. Applicants will be considered for selections according to their met deadline date. However, it is suggested that interested applicants submit their associated materials “sooner” than “later” for the best potential of being considered.

NOTE: A graduated student is not eligible for the STEP Program, unless continuing onto another degree.

NOTE: STEP applicants may not be considered for all seasonal positions. Contact the appropriate hiring official for additional information.

Online Applications / National Park Service (USA Jobs)

This hiring program is open for any interested applicants (meeting specific qualifications), regardless of educational background and/or enrollment standing. Positions are typically announced between mid-January and mid-February. All required information needed is found online at www.usajobs.gov. Once you enter the USA Jobs website, select the search option and type **Jewel Cave National Monument** to narrow your position selections. Applicants will need to complete a resume or application and questionnaire related to a self assessment of qualifications and previous experiences. Once reviewed by the Human Resources Office, names of qualified candidates will be submitted to Jewel Cave for a possible interview.

NOTE: Please pay close attention to the deadline associated with the preferred position vacancy(ies).

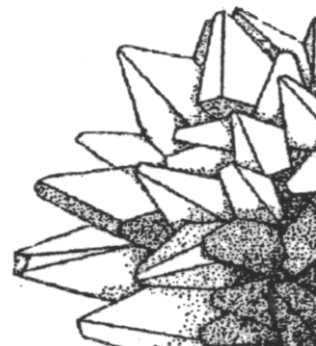
For more information:

Bradley Block / Chief of Interpretation ~ (605) 673-8330 / bradley_block@nps.gov

Rene Ohms / Physical Science Technician ~ (605) 673-8310 / rene_ohms@nps.gov

David Tashner / Acting Facilities Manager ~ (605) 673-8360 / david_tashner@nps.gov

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(605) 673-8300 – Phone
(605) 673-8301 – FAX
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The National Park Service is an Equal Opportunity Employer. Selection for positions will be made solely on the basis of merit, fitness and qualifications without regard to race, gender, sexual orientation, color, creed, age, marital status, national origins, non-disqualifying handicap conditions, or any other non-merit factor.